



ALAMEDA

COMMUNITY FUND

ALAMEDA COMMUNITY FUND GRANT APPLICATION

The primary purpose of the Fund is to make grants of up to \$3,000 (and sometimes more) to the City of Alameda non-profit 501(c)(3) organizations primarily for capital purchases. Please do not submit grant applications whose purpose does not directly benefit the citizens and residents of the City of Alameda.

APPLICATION PROCESS:

1. Provide **all** information requested on the grant application form below; attach any additional information, as needed, and submit either by USPS Mail or via Email.

For US Mail:

Alameda Community Fund
P.O. Box 1273
Alameda, CA 94501

For e-mail:

info@alamedacommunityfund.org

2. Upon review of your grant request, the ACF Board will respond with next steps, i.e., acceptance or rejection or additional information sought (i.e. Proof of 501 c (3) status).
3. Upon funding, the ACF Board will require you to submit verifying documents upon project completion (invoice, delivery papers, photos, etc.).



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(Tab to each field & complete)

TITLE OF YOUR PROJECT:

ANTICIPATED COMPLETION DATE:

CONTACT INFORMATION:

- Name/Title: _____
- Email Address: _____
- Mailing Address: _____
- Phone Number: _____

GRANT AMOUNT REQUESTED:

\$

WHAT IS YOUR TOTAL PROJECT BUDGET:

be specific about total funding *including* ACF grant

\$

Below, please list the following (or you can attach a separate list with these details)

Items to be Purchased	Cost Estimate	If possible, provide location/s where items will be purchased from



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WHO WILL BENEFIT FROM THE GRANT:

OTHER FUNDING SOUGHT (MATCHING FUNDS, ETC.):

PLEASE TELL US ABOUT YOUR ORGANIZATION & REASON FOR GRANT REQUEST:

(you can attach a separate cover letter with this information if you wish)

NARRATIVE:

Please provide (or attach) any additional information to help us fully understand your project. While concise statements and bulleted lists are strongly encouraged, the proposal must be comprehensive.